

Steve George Chief of Staff

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## OFFICE OF THE STATE TREASURER NEVADA PREPAID TUITION PROGRAM

November 1, 2011

## Dear Participant:

We are very excited to inform you of some significant enhancements and changes to your online Nevada Prepaid Tuition web access. In addition to bringing you new features, such as making one time payments from your checking or savings account, we are also making access to your account even more secure.

The existing portal will no longer be available after November 11, 2011, and beginning on December 1, the all-new portal will become available to all purchasers. When you first log on to the new system, you will need to use a pre-configured username and password we have provided:

- a) Your username will be the first initial of your first name, your full last name, and the last four of your Social Security Number. For example, John Doe would be "jdoe5678". The username is not case-sensitive, and cannot be changed;
- b) For the first login only, your password will be your full Social Security Number or Tax Id Number (no dashes or spaces). Upon a successful login for the first time, you will be prompted to change your password to one that conforms to the standards specified on the screen. Your password is case-sensitive and can be changed again at any time according to your preference.

Thank you for using the Nevada Prepaid Tuition Self-Service portal. We look forward to continuing to provide excellent customer service and new account management features to you. If you have questions or need further assistance, please contact the Program Office toll free at 888-477-2667.

Sincerely,

Nevada Higher Education Tuition Trust

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